



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

SAM HURLEY
DIRECTOR

Education Committee

Wednesday
28 Sep 2022
0900-1130

Online Via Zoom: <https://mainestate.zoom.us/j/82789080665>

Additional Work Session
Meeting Minutes

Members Present: Joanne Lebrun, Paul Froman, Ben Zetterman, Dennis Russell, Amy Drinkwater
Members Absent: Aiden Koplovsky, Brian Chamberlin, Leah Mitchell, Cathy Gosselin, Stephanie Cordwell, Mike Drinkwater, David Mejia, Steve Smith
Staff: Chris Azevedo, Jason Cooney
Stakeholders: Eric Wellman, AJ Gagnon

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order:

- a. There is no quorum present. However, the meeting is being recorded.
- b. The purpose of this meeting is solely for dedicated work on training center standards review and revisions.
 - i. Joanne Lebrun suggests that, in the absence of a quorum, the group present at this time proceed with review work and present a summary of recommendations to the full committee at the regular monthly meeting in October.

II. Old Business:

- a. Training Center Standards document revisions. The discussion picks up with Standard INTERP #5, and education requirements for Program Director qualifications.
 - i. Chris Azevedo shares his screen, showing the standard interpretation. Chris Azevedo and Eric Wellman lead the discussion of the document.
 1. Discussion was begun by picking up where the group left off, at degree requirements for Program Director.
 2. Discussion continued through INTERP #5 and ended at the standard for “Instructional Faculty Responsibilities,” at the

requirement for training center policy on Capstone Field Preceptors.

- ii. The following SPECIFIC items were discussed and agreed upon, to be brought back to the Committee at its regular October meeting:
 1. Program Director Qualifications
 - a. Paramedic – Bachelor’s degree required (in any field) upon adoption of new Maine EMS Training Center Standard. Matches current CAAHEP standard
 - b. AEMT- Associate degree required (in any field) upon standard adoption
 - i. Require degree for AEMT Program Director that is currently serving on date of adoption within five (5) years, AND
 - ii. Any new AEMT Program Director appointed after standard implementation date must hold an Associate degree.
 - c. EMR/EMT - Associate degree (any field) upon adoption of new Maine EMS Training Center standard
 - i. Require degree for EMR/EMT Program Director that is currently serving on date of adoption within five (5) years, AND
 - ii. Any new EMR/EMT Program Director appointed after standard implementation date must hold an Associate degree.
 - d. Both IC and EMS clinician license at or above level of program approval.
 - e. Other knowledge, and qualifications in the standard.
 2. Regarding the “EVIDENCE” section of the standards, the following clarification was provided:
 - a. This block lists one or more examples of evidentiary items that may be submitted by the training center to demonstrate compliance with the standard.
 - b. The list is not “all-inclusive” if items that may be submitted as evidence of compliance.
 - c. The training center should submit at least one, or more, of the items in the list of examples.
 - d. The list is specific to Maine EMS and is not intended to infer a requirement for program accreditation by CAAHEP.
 3. Lead Instructor Responsibilities
 - a. There may be a need to address hybrid programs and how the lead instructor standard affects hybrid and blended learning courses. Bring to group for discussion and wordsmithing.

4. Lead Instructor Qualifications
 - a. Paramedic
 - i. Require Associate's.
 - ii. Bachelor's degree RECOMMENDED
 - b. EMR/EMT/AEMT
 - i. Associate's RECOMMENDED
 - c. Professional healthcare credentials
 - i. Maine EMS provider license at or above the level of the program being taught,
or
 - ii. Maine licensed Nurse practitioner (NP), Physician (MD, DO), Physician Assistant (PA), Register nurse (RN), and/or Respiratory Therapist (RRT) license,
or
 - iii. NREMT Certification at or above the level of the program being taught
 - d. I/C License – may revisit via other mechanisms
5. Instructional Faculty Responsibilities
 - a. Discussion of the section
 - b. Policies, Procedures, and statements
 - i. Job Description: Faculty
 1. Wordsmith this section to ensure clarity that job descriptions are only needed for faculty positions present in the Training Center. This is to prevent this item from appearing as a “checklist” item.
6. Discussion was stopped at Policy Item #7 Capstone Field Preceptor (as applicable to the program)

III. Next Meeting

- a. Date and time: Regular monthly meeting on Wednesday, 12 Oct 2022, at 0900.

IV. Adjournment: Meeting adjourned at 1130 hrs.